Financial COMPASS
Report Guide

Financial Compass Report Name	Short Description
Workforce Plan Reports (plans only)	
06.01 - Vacancy Report	Displays position details on current vacant positions
06.01.01 - Vacancy Report with LD	Displays position details on current vacant positions, including labor distribution
06.02 - WFP Roster Summary - Faculty	Displays position details on current filled & vacant Faculty positions
06.03 - WFP Roster Summary - Staff	Displays position details on current filled & vacant Staff positions
06.04 - LD Impact Report	Displays all positions with labor charged to your division, including those from both inside and outside your Budget Home Orgs.
06.05 - LD Cross-Division Impact Report	Displays a subset of the LD Impact Report, listing those positions that have labor charged to your unit, and has a Budget Home Org outside of your division.
06.06 - Banner Sync Status Report	Displays an indicator of whether or not the WFP Sync has been paused for each Org
06.07 - Merit Lump-Sum Report*	Displays a list of all employees with a planned lump sum merit award. It includes a link to the Add Pay form and an optional checkbox to track Add Pays that have been submitted.
06.08 - Other Employee Cost Report	Displays planned OEC by org or employee and includes a total by fiscal year for labor and non-labor amounts.
06.10 – LD % Report	Displays a % of salary by FOP for each position
06.11 - WFP Compare (Pro-Rated)	Displays the salary variance between the Adjusted Budget and the current year's Forecast if position start/ end dates are different from July 1st/ June 30th, respectively.
06.12 - WFP Compare (Annualized)	Displays the salary variance between the prior year's Adjusted Budget and the current year's Forecast.
02.04 - LD Management (editable)	Displays a bulk view of LD by Employee input page. It also indicates if the status for each LD is Incomplete, Unsubmitted, or Submitted.
Transfers Reports & Other (plans only)	
25.01 - Transfers Report	Displays details of planned transfers
00.01- Multi-Year Growth Rates Summary	Displays a list of growth rates for the future years
00.02- Multi-Year Growth Rates Detail	Displays a list of growth rates by account code for the future years
15.11 - Non-Labor Notes Summary (editable)	Displays any notes added to a FOAP in the 12.01/13.01 input pages
15.17- Encumbrance Adjustments*	Displays year-end Encumbrances Rollover by account code
01.04 – Invalid FOPAs	Displays any invalid FOPAs that have current plans against them
Continuous Plan Reports (plans and actuals)	
15.01 - Unrestricted Balancing	Displays unrestricted funds balance at FO level
15.02 - Unrestricted Balancing by Account	Displays unrestricted funds at account-level detail
15.03 - Restricted Fund Balance	Displays restricted fund balances at FO level. Includes all funds, even those with no budget or actuals
15.04 - Restricted Fund Balance – FOPA *Found as Quick Link on 15.03*	Displays restricted fund balances at the FOPA level. Excludes funds with no budget or actuals
15.05 - Restricted Fund Balance by Account	Displays restricted funds at account level detail
15.06 - Budget to Forecast Summary**	Displays prior year actuals and the variance between Forecast and Adjusted Budget at the annual level
15.07 - Budget to Forecast Detail**	Displays prior year actuals, the variance between Forecast and Adjusted Budget, and monthly Forecast
15.08 - Unrestricted Allocation Walk forward*	Displays the incremental budget Allocation over the current year Adjusted Budget for the next fiscal year

15.09 - Adopted Balancing by Account*	Displays the variance between Adopted/Adjusted at account-level detail
15.15 - Allocation Summary*	Displays full reconciliation of Allocation plus various adjustments in the Adopted and Adjusted cycles
15.16 - Adopted to Adjusted Rollforward (Unrestricted)*	Displays the variance between current year Adopted/Adjusted
15.18- Restricted Ending Fund Balance by Year-FO*	Displays current and projected balances for Restricted accounts
15.20 - Multi-Year Summary	Displays three years of actuals, current year Forecast, and Multiyear projections
15.21 - Multi-Year Account Summary	Displays three years of history, current forecast, and three future years of fund balances by account
15.23 - Multi-Year Restricted Fund Balance-FO	Displays current and three future years of ending fund balances for Restricted funds by fund types
15.24 – Forecast Summary (Tableau)***	Displays various data combinations for current year forecast, multiyear, and historical actuals

Financial Compass Report Name	*Short Description*
Historical Reports	
26.01 - Historical Transfers Report	Displays a historical view by cycle of planned transfer details
07.01 - Historical Faculty Roster	Displays historical position details on filled & vacant Faculty positions by specific cycle
07.02 - Historical Staff Roster	Displays historical position details on filled & vacant Staff positions by specific cycle
07.03 - Historical Faculty Merit	Displays historical details of the 05.01 Faculty Merit input page during the Adopted Budget
07.04 - Historical Staff Merit	Displays historical details of the 05.02 Staff Merit input page during the Adopted Budget
07.05 - Historical LD Management	Displays a historical view by cycle of LD by Employee input page
07.07 - Historical Other Employee Costs	Displays a historical view by cycle of planned OEC by org or employee and includes a total by fiscal year for labor and non-labor amounts
FY24 Adopted Budget (Tableau)***	Displays a historical view in TABLEAU of the Adopted Budget with fund type summary tab and monthly detail tab
FY24 Adjusted Budget (Tableau)***	Displays a historical view in TABLEAU of the Adopted Budget with fund type summary tab and monthly detail tab

Note certain reports are applicable during specific cycles as indicated:

*   Adopted Budget Only

** Forecast Only

All other reports can be utilized for any planning cycle.

***Tableau reports are provided on Tableau Server based on security access